

Flexible Work Placement / Work Experience

Just 1 Day a Month Gets You a Quality Job Reference

Whatever type of job that you may be seeking e.g. office, sales, supervisory, or management; the work placement / work experience programme currently offered by the school has been designed to give you a first class work opportunity that will impress many prospective employers. When they read your covering letter and CV, or at the job interview itself when you expand on what your work placement job involves they will see you as a very capable person. Also, due to its flexible nature you can stay on the work placement programme for as long or as little as you want, subject to you accepting our terms and conditions. And because of its flexibility it will not affect those on benefits.

Below are some questions and answers that you may find helpful.

Work Placement / Work Experience - Some Questions And Answers

Who will I be working for? You will be working for The SAS Law School.

Will I be working at the School's Regent St address? No.

Where will I go to carry out my work? Mainly at your nearest Courts; County, Crown, Magistrates..

What will my job title be? Court Trial Reporter.

What will my work involve? Attending court cases/trials and providing CASE/TRIAL REPORTS.

Will I be trained to do this work? On the job training will come through our court reporting instructions/guidelines.

How long can I remain on the work placement programme? Until you get a job.

How will it help me get a job? Working part time as a court case/trial reporter will make you look more employable.

How else will it help me? It builds confidence, improves skills, and opens up great opportunities for networking.

Will I be paid? Sorry, no.

Are there terms and conditions? Yes there are 4 terms/conditions: **a/** to be accepted onto our Work Placement programme you must have either relevant legal experience or hold a certificate of competence/pass for our Free Legal Skills civil court training programme, or a certificate of pass for one of our other practical courses e.g. criminal court training, paralegal, para-legal secretary. **b/** to remain on our Work Placement programme you must produce and send in to the school a minimum of 1 court case/trial report in any given month. **c/** your reports will become the sole property of the school and can be utilized by the school for any of its teaching programmes or student assist programmes. **d/** whilst carrying on the work of a court case/trial reporter for the school you must not bring the school into disrepute by improper, or unprofessional conduct or by wearing immodest or unprofessional attire when working as a Court Trial Reporter for the school and attending a court hearing or trial.

Please Note: With our work placement programme you will always be able to say in your covering letter or at a job interview "I am **currently** working part-time as a Court Case/Trial Reporter..." instead of "the **last** job I did was..." .